

**MINUTES OF THE AGM OF SHAWBURY PARISH COUNCIL HELD IN SHAWBURY
VILLAGE HALL ON 11th. MAY 2021 at 7.00pm.**

Public Session:

No members of the public accessed the meeting and no issues had been raised.

Present:

Mr. C. Kennedy (Chairman)

Mr. B. Lyon

Mr. A. G. Foster

Mr. A. Brown

Mr. P. Sharp

Mrs. J. Herbert

Mr. J. Vernon

In Attendance:

Shropshire Councillor S. Jones.

Lt. M. Peters (RAF Shawbury).

The Parish Clerk.

21/19 Apologies:

An apology was received and accepted from Councillor C. Kirkup.

21/20 Documents:

Members received and signed the following documents: Declaration of Acceptance of Office, Code of Conduct and the Disclosure of Pecuniary Interests. They were advised that the Disclosure of Pecuniary Interests and their expenses form needed to be sent to Shropshire Council.

21/21 Disclosure of Personal or Prejudicial Interests.

No interests were declared.

21/22(a) Election of Chairman.

Councillor C. J. Kennedy was elected unopposed and took responsibility for the meeting.

21/22(b) Election of Vice-Chairman.

Councillor B. Lyon was elected unopposed.

21/23 Appointment of Representatives:

The following appointments were confirmed:

Helicopter Noise Liaison Committee – Councillor B. Lyon.

SALC Area Committee – Councillor P. Sharp.

Shawbury Village Hall Committee – Councillor A. G. Foster.

Bank Signatories – Councillors C. Kennedy; A. G. Foster and A. Brown.

United Charity – Mrs. F. Medley and Mrs. M. Clarke.

21/24 Appointment of Councillors to oversee the following:

Moat, Glebe and Playing Field Areas - Councillor P. Sharp.

Play Areas and Fitness Area – Councillor P. Sharp.

Litter Collection – Councillor C. Kennedy.

Burial Ground - Clerk to discuss with Ms. S. McIntosh.

Council Notice Board - Councillor C. Kennedy.

CCTV Equipment – Councillors P. Sharp & A. G. Foster.

Defibrillator – Councillor P. Sharp.

Street Lights – Councillor A. Brown.

Bus Shelters & Seats – Councillor A. Brown.

Education and Young People - Parish Clerk.

Tree Warden - Councillor C. Kennedy.

Parish Paths Partnership – Councillor P. Sharp.

Mobile Library – Councillor A. Foster.

21/25 Minutes of Meeting held on April 13th. 2021.

The minutes of the meeting having been circulated were approved and signed by the Chairman as a true record following an amendment to Item 21/09(a) to read ‘Councillor P. Sharp stated that he had *started* to clear the drains.’

21/26 Matters Arising.

(a) Playing Field path repair (21/05/ (a))

Clerk reported that Mr. Paul Butter (Shropshire Council) had promised to complete the work by the end of April but no action had been taken.

(b) Allotment – sale of land (21/05(b)).

No further developments had been reported.

(c) Up-grade of lights in Bridgeway & Millbrook (21/05(d)).

The work had been undertaken and an overgrown hedge which was preventing the replacement of one post had been cleared by JST Services.

(d) Carradine streetlight (21/05 (d)).

The Chairman, Councillor A. Brown and the Clerk had met with Mr. Garry Johnson from E.On and a suitable solution had been agreed. Mr. Johnson would be providing a plan and a quotation for the work which could be considered at the next meeting.

(e) A53 Roundabout (21/05(e)).

No further information had been received.

(f) Poynton Road Flooding (21/05(f))

Shropshire Councillor S. Jones stated that he had requested some action but as yet no work had been carried out.

(g) Play Area Inspections and Repairs (21/05(g))

Councillor P. Sharp reported that good progress had been made with the main site but there was still some delay on the Erdington site but he was hopeful it would all be resolved by the end of the month.

(h) Glebe/Moat – Litter, Drainage and Notices (21/10).

It was reported that various new notices had been erected and others repaired and that plans were in hand for additional bins in the Glebe area although litter was still being picked up.

The land drains had all been attended to.

(i) Community Environment Project Budget.

Concern was expressed at the conflicting messages from Shropshire Council about how the budget could be used and the lack of response to reports and requests for information. Unless these issues were resolved by Shropshire Council it was felt that it would be better value for the Parish to forgo the grant and create a budget to carry out its own programme of work.

Clerk to discuss issues with Shropshire Council.

(j) Junior football on the playing field (Correspondence)

It was noted that concerns had been raised by some parents about dog faeces on the pitches but the football club had acknowledged that it was their responsibility to carry out a pitch inspection before the start of the games and to clear any litter after the matches had finished.

21/27 Correspondence.

Members considered the attached list of correspondence which had been received by the Clerk since the last meeting and noted that where necessary, appropriate actions had already been taken or responses made.

21/28 Accounts for Payment and Financial Statement.

(a) It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (May)		£611.81
Mr. J. Wilson	Expenses (April)		£50.25
Inland Revenue	PAYE (May)	£152.80	
	N.I. (May)	£3.81	£156.61
Mr. T. Creber	Litter collection (April)		£340.00
JST Services	Replacement Seat		£300.00
Scottish Power	Electricity charges (31/12/20 -31/03/21)		£161.78
BHIB Insurance	Annual Insurance 2021-2022		£2,034.39
Eon Energy Solutions	Street light repair (13 Church Close)		£136.40
Shelly Signs	Design & supply dog & litter signs		£222.00
SALC	Annual Membership Fee		£1,014.62
DF Sales	Wheely Bin liners		£22.16
Mr. A. P. Sharp	Expenses Parish Paths & Drains		£54.56

(b) The May Financial Statement was considered and approved.

21/29 Annual Governance Statement.

Members considered and approved the Statement which forms part of the External Audit documentation.

21/30 Church Close/Park Avenue Highways Issues.

Clerk agreed to contact Shropshire Council and the Housing Associations to arrange a site meeting to determine responsibility for the kerbs and footpaths.

21/31 Exchange of Information.

(a) Agenda Items for next meeting:

Church Street and Poynton Road streetlights.

(b) Other Issues:

i. Highways:

(a) It was noted that there were still on-going issues with the timing of the traffic lights but engineers were addressing the problem.

(b) Work on the drains by the lights seemed to have been effective.

(c) Still major problems with pot holes in many areas.

ii. Streetlights.

No issues raised

iii. Other Reports:

No issues raised.

21/32 Reports from:

(a) **Police:**

Incidents recorded in March:

Violence - 4 (Church Close 1; Harcourt Close 2; Open Land towards Ellerdine Heath 1).

(b) **RAF Shawbury:**

Lt. Matt Peters reported that:

(a) Dependent on weather conditions night flying is planned for May 10th. – May 27th. and July 12th. – August 12th.

(b) Glider flying is now well established and flying patterns have been tested and adjusted to minimise disturbance to local residents. The Club intends to fly every Saturday and Bank Holidays throughout the summer. It is hoped that it will be possible to start community liaison soon, starting with the Air Scouts after June 21st.

(c) Emerging from lockdown the base is looking ahead to see which activities it may be possible to run safely on the airfield. Already planned is the Charity 10k Run – scheduled for September 25th. However, there will not be a motor cycle Safety Day this year.

(d) Community Projects will re-start when the base receives approval from the H.Q.

(c) Shropshire Council:

Shropshire Councillor Simon Jones reported:

The Conservative Group had retained control of the Council but with a reduced majority and the Council leader had lost his seat which would lead to some re-organisation. However, he understood that there would be no change in the policies outlined in the manifesto.

21/33 Planning Applications:

A. The following applications had been received and no objections were raised:

Garden of 1, Springfield Cottages, Moreton Mill – erection of a detached bungalow (21/01659/FUL)

The Willows, Oak Drive, Shawbury – erection of single storey rear and side extension (21/01988/FUL).

29, Church Close, Shawbury – erection of a single storey rear and side extension following the removal of the existing garage (21/01510/FUL)

B. The following application had been approved by Shropshire Council:

Woodland, Bings Heath – removal of condition 4 agricultural occupancy (20/04248/VAR).

21/34 Committee and Other Reports.

No reports tabled.

21/35. Co-option of additional Members.

The Clerk was asked to contact Ms. S. McIntosh who was considering an application but would not make a decision until all the Covid regulations were removed and Mr. R. Pinches who had also indicated that he would be prepared to be co-opted back onto the Council.

21/35 Annual Parish Meeting.

It was decided to hold the meeting on July 12th. before the start of the Council meeting.

21/36 Press Matters.

Council vacancies; Play Area repairs; Annual Parish Meeting.

21/37 Date of Next Council Meeting:

Tuesday June 8th. at 7.00pm in the Village Hall.

Approved as a true record of the Meeting.

Signed: C. J. Kennedy (Chairman) Date: June 8th. 2021

CORRESPONDENCE RECEIVED SINCE April meeting:

Keep Britain Tidy.

Dianne Dorrell – CIL Neighbourhood Fund.

NALC _ CEO's Bulletin.

Dianne Dorrell – Getting better together.

Gail Power – Legal Up-date.

Cllr. A. Brown – March minutes.

Shawbury Parish Newsletter.

Cllr. J. Vernon – Funding.

Dianne Dorrell – News in Brief.

Dianne Dorrell – Have your say on Hospital's work.

Post Office Ltd. – comments requested.

Admin – Shropshire Mind rebrand.

Shropshire Council - Latest Coronavirus news.

NALC _ CEO's Bulletin.

Amanda Roberts – Road side litter picking.

Dianne Dorrell – Survey on Healthwatch Shropshire.

Dianne Dorrell – Tech Severn 2021.
Dianne Dorrell – Holiday Activities & Food Programme.
Phil Moore – SUCRC – CIL grant.
Dianne Dorrell – High Court decision on remote meetings.
Mark Barrow – Welcome Back Fund.
Shropshire Council – Coronavirus up-date.*
Resident – request for streetlight in Bridgeway to be re-located.
Garry Johnson (E.On) – problems with overgrown hedge.
Resident Edgebolton – concerns about speeding traffic.
NALC –CEO’S Newsletter.*
Vice Chairman – Erdington Close paving
Sam McIntosh – burial ground and co-option
Chairman and Cllr. P. Sharp – A53 road works.

*Forwarded to Members